



U.S. DEPARTMENT OF ENERGY

Associate Deputy Assistant Secretary for Petroleum Reserves The Office of Petroleum Reserves

Position Number: [DOE-HQ-FE-15-00175-EXC](#)

Location: Washington, DC

Compensation: \$121,956.00 to \$183,300.00

Grade: ES-0301-00

Closing Date: May 15, 2015

Overview:

The mission of the Energy Department is to ensure America's security and prosperity by addressing its energy, environmental and nuclear challenges through transformative science and technology solutions.

The mission of the Office of Petroleum Reserves is to protect the United States from severe petroleum supply interruptions through the acquisition, storage, distribution, and management of emergency petroleum stocks, and to carry out U.S. obligations under the International Energy Program. As the Associate Deputy Assistant Secretary, you will serve as the Office Deputy of an organization consisting of a Washington, D.C. Headquarters staff and multiple field elements located along the U.S. Gulf Coast. You will: provide leadership and program direction to Federal and Contractor employees, manage a budget of approximately \$250 million, and work closely with senior leadership within the Department of Energy, other Federal agencies, and the Executive Office of the President on various energy security initiatives.

As the Associate Deputy Assistant Secretary for Petroleum Reserves, you will:

- Be responsible for providing leadership and program direction for the management and operation of critical national energy security programs
- Be responsible for the management, execution, and oversight of daily activities and operations of the Office of Petroleum Reserves Headquarters staff
- Lead strategic planning initiatives and major programmatic studies to enhance mission performance in support of organizational goals and objectives
- Provide analysis, guidance, and recommendations to Department Of Energy senior leadership on policy-related issues affecting the Office of Strategic Petroleum Reserves

To Apply:

For important information about this position, including details on duties, qualifications, and how to apply, please visit: <https://www.usajobs.gov/GetJob/ViewDetails/401064700>. **You must apply for this position through www.USAJobs.gov by the stated deadline.**

If you need additional information, please contact the DOE Corporate Recruitment Division at: DOECorporateRecruitment@hq.doe.gov.