



National Association of State Energy Officials

August 11, 2023

Dr. Henry McKoy
Director, Office of State and Community Energy Programs
U.S. Department of Energy
1000 Independence Ave SW
Washington, DC

Dear Director McKoy,

We want to thank you and the entire U.S. Department of Energy (DOE) Office of State and Community Energy Programs (SCEP) team for their extraordinary efforts to release the Administrative and Legal Requirements Document (ALRD) for the Home Energy Rebate Programs. We also appreciate SCEP's recent release of the ALRD for the Contractor Training Grants which may allow State Energy Offices to coordinate the home energy rebate and contractor training programs. Because of the complexity of the Contractor Training Grants ALRD, as well as the timing of the Home Energy Rebates ALRD, we ask DOE to provide confirmation of the final due date for the Contractor Training Grants application and to ensure that date is at least three months later than the initial due date of September 30, 2023.

During the DOE webinar presentation to the State Energy Offices on the Contractor Training Grants on July 24, 2023, DOE indicated an "initial due date" of September 30, 2023. After consulting with the State Energy Offices, including those that intend to participate in the rebate program "Quick Start" application, it became clear that the September 30 deadline is nearly impossible to meet if states are to be fully responsive to the ALRD and establish good linkage with the Home Energy Rebates ALRD. We urge DOE to make clear the final due date for the Contractor Training Grant application as soon as possible, and we recommend that the final application deadline be no sooner than January 15, 2024, and to avoid late December holiday schedules.

Best regards,

David Terry, President
National Association of State Energy Officials

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